



# NYSDEN Convening Request for Proposals (RFP)

The **New York State Digital Equity Network (NYSDEN)** is now accepting proposals for panels and workshops for our upcoming annual convening.

NYSDEN unites regional and statewide leaders working to advance digital equity priorities across New York. The network brings together coalitions, community-based organizations, researchers, public agencies, libraries, workforce partners, and other stakeholders committed to ensuring that all New Yorkers have the access, skills, and support needed to fully participate in today's digital economy.

**Our theme this year is Revisiting NY's Digital Divide: Solutions for Reaching the Disconnected.** Through this convening, we aim to strengthen collaboration, share promising practices, and build a more coordinated statewide movement to close the digital divide.

We invite proposals that contribute to advancing digital inclusion across New York State. **Proposals are welcome from both NYSDEN members and non-members.** We particularly encourage submissions from organizations, coalitions, institutions, and stakeholder groups actively leading digital equity work in New York State.

We look forward to ideas that will help educate, connect, and mobilize leaders across the state as we continue working together to expand digital opportunities for all New Yorkers.



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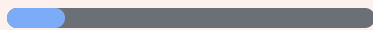
Program Types	Time Frame	Description
Panels	50 minutes- morning or afternoon	A panel features several speakers who share perspectives or expertise on a topic, typically followed by moderated discussion and audience questions. It is designed to highlight insights, experiences, and diverse viewpoints.
Workshops	50 minutes- morning or afternoon	A workshop is an interactive session where participants actively engage in learning or problem-solving through activities, discussion, or skill-building exercises. It is designed to provide practical tools, strategies, or hands-on experience.

Please submit your proposal to be considered for inclusion in the NYSDEN Convening program.

**Please complete this form and submit it by midnight Monday, April 27, 2026 to be considered.** Once the NYSDEN's Programs and Convening committees finish reviewing, we will be notifying people by the **middle of May**.

[Read our FAQs for more information about our convening and our RFP.](#)

Next



Page 1 of 6

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\* Indicates required question

## Personal Information

First Name \*

Your answer

Last Name \*

Your answer

Email Address: \*

Your answer



Are you a NYSDEN member? \*

Yes

No

Is your organization (check all that apply): \*

National

State

Regional

Local

N/A

[Back](#)

[Next](#)

Page 2 of 6

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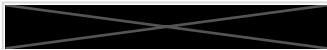
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## Session Overview

I would like to propose a: \*

- Panel
- Workshop

Please provide a Session Title. *(Limited to 100 Characters)* \*

Your answer

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How does your session align with our theme: Revisiting NY's Digital Divide: Solutions for Reaching the Disconnected? *(Limited to 1,500 Characters)* \*

Your answer

---



Session Description: Please provide an overview of your session, including session flow and audience interaction. Please share what tools and resources you may share as well. *(Limited to 1,500 Characters)* \*

Your answer

Describe the Target Audience: Identify who should attend your session will help attendees find the best sessions for their interests. \*

Who should attend this session? *(Limited to 1,000 Characters)*

Your answer

Back

Next

Page 3 of 6

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\* Indicates required question

## Learning Outcomes

Your sessions should offer attendees with a clear understanding of what they can expect to gain from attending your session.

**Please list three (3) learning outcomes, including resources and tools, they will walk away with (if you don't have three learning outcomes, enter, "N/A" to move to the next section):**

Outcome #1 *(Limited to 1,000 characters)* \*

Your answer

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Outcome #2 *(Limited to 1,000 characters)* \*

Your answer

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Outcome #3 (Limited to 1,000 characters) \*

Your answer

Back

Next



Page 4 of 6

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\* Indicates required question

## Panel/Workshop Participant Details

Please provide information about the individuals who will participate in your panel or workshop. You may list up to five participants. Complete this section for as many participants as you currently anticipate including.

*If you expect to include a participant but do not yet have their information, please enter TBD (To Be Determined).*

**For panel sessions, please note that panels should include at minimum one moderator and four panelists.**

### Participant 1 Information

Participant 1 Full Name \*

Your answer



**Participant 1 Role \***

- Panel Moderator
- Panelist
- Workshop Facilitator
- Workshop Co-Facilitator
- Workshop Assistant

**Participant 1 Status \***

- Confirmed
- Informed but Not Confirming
- No Contact Yet

**Participant 1 Organization \***

Your answer

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**Participant 1 Professional Title**

Your answer

---

**Participant 1 Email \***

Your answer

---



Participant 1 Phone Number \*

Your answer

## Participant 2 Information

Participant 2 Full Name \*

Your answer

Participant 2 Role \*

- Panel Moderator
- Panelist
- Workshop Facilitator
- Workshop Co-Facilitator
- Workshop Assistant

Participant 2 Status \*

- Confirmed
- Informed but Not Confirming
- No Contact Yet



Participant 2 Organization \*

Your answer

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Participant 2 Professional Title

Your answer

---

Participant 2 Email \*

Your answer

---

Participant 2 Phone Number \*

Your answer

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**Participant 3 Information (If you do not have information for this panelist yet, just write "To Be Determined" or TBD for each question.)**

Participant 3 Full Name \*

Your answer

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**Participant 3 Role \***

- Panel Moderator
- Panelist
- Workshop Facilitator
- Workshop Co-Facilitator
- Workshop Assistant

**Participant 3 Status \***

- Confirmed
- Informed but Not Confirming
- No Contact Yet

**Participant 3 Organization \***

Your answer

---

**Participant 3 Professional Title**

Your answer

---

**Participant 3 Email \***

Your answer

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Participant 3 Phone Number \*

Your answer

**Participant 4 Information (If you do not have information for this panelist yet, just write "To Be Determined" or TBD for each question.)**

Participant 4 Full Name \*

Your answer

Participant 4 Role \*

- Panel Moderator
- Panelist
- Workshop Facilitator
- Workshop Co-Facilitator
- Workshop Assistant

Participant 4 Status \*

- Confirmed
- Informed but Not Confirming
- No Contact Yet



Participant 4 Organization \*

Your answer

Participant 4 Professional Title

Your answer

Participant 4 Email \*

Your answer

Participant 4 Phone Number \*

Your answer

**Participant 5 Information (If you do not have information for this panelist yet, just write "To Be Determined" or TBD for each question.)**

Participant 5 Full Name \*

Your answer



**Participant 5 Role \***

- Panel Moderator
- Panelist
- Workshop Facilitator
- Workshop Co-Facilitator
- Workshop Assistant

**Participant 5 Status \***

- Confirmed
- Informed but Not Confirming
- No Contact Yet

**Participant 5 Organization \***

Your answer

---

**Participant 5 Professional Title \***

Your answer

---

**Participant 5 Phone Number \***

Your answer

---



Participant 5 Email \*

Your answer

For Confirmed Participants only, any parameters (i.e. time)

Your answer

Back

Next



Page 5 of 6

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## Questions & Concerns

Do you have any remaining questions or comments about the convening for our NYSDEN planning team?

Your answer

[Back](#)

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Page 6 of 6

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